*Name of person submitting form:*   *Date:*

*Email address or phone #:*

|  |  |  |
| --- | --- | --- |
|  | **Parent 1** | **Parent 2** |
| **Full name** |  |  |
| **City of residence** |  |  |
| **Gross annual income** |  |  |
| **Child support/alimony** |  |  |
| **Household size \*** *(including the party and the party’s minor child(ren) in the residence)* |  |  |
| **Attorney’s name** |  |  |
| **Children’s names & ages** |  |
| **Current custody/visitation arrangement** |  |
| **County where case is filed** |  |
| **Modification, custody or divorce case?** |  |
| **Next hearing date or other deadline** |  |
| **Trial date** *(Kids First must be appointed a min of 3 mos. prior to trial)* |  |
| **Why Kids First representation is sought?** |  |
| **Would the parties try Joint Parenting Sessions first?** |  Yes Unsure No More information, please |

*\* Example of household size: If parties share care, each counts half of the children in their calculation. E.g. if parents share care of 1 child, each parent is considered a household size of 1 ½ (counting 1 for the parent and ½ for the child).*

**Email this form to** kandy@kidsfirstiowa.org. Kids First will respond within 1 business day. *(Note: Do not file a motion to have Kids First appointed until we confirm our ability to take the case.)*